



# QTECH-SOL PROFESSIONAL DEVELOPMENT CENTER LLC

Somerset New Jersey USA  
Private Vocational School

## Clinical Data Management

Client Setting Programs



### Our Mission

Our mission is to provide the best-in-class job oriented career development Elearning training courses and programs in clinical research, SAS data management and business analysis for students and institutional professionals requiring a skills refresh – or the development of new skills and experience for job entry, advancement, and placement



Clinical Data Management professional training program is approved by State of New Jersey, Department of Education and Department of Labor and Workforce Development and listed on Eligible Training Provider List



Website: [www.qtechelearncenter.com](http://www.qtechelearncenter.com)

Email: [gpdq@qtechelearncenter.com](mailto:gpdq@qtechelearncenter.com)

# ABOUT CLINICAL DATA MANAGEMENT

Clinical data management (CDM) is a key business process in drug discovery lifecycle. CDM refers to management of data capture and data flow process in conduct of a clinical trial. It begins with design of data capture instruments and data collection continues with data QC procedures and ends with database finalization.

## INT-CLIENT SETTING PROGRAM

Program was designed by industry experts for students and young professionals. This Training program provides in depth knowledge of roles and responsibilities of Clinical Data Management Specialist performed at various Pharmaceutical and Research Organizations. Interested Student must enroll into the program for participation. Recent graduate students who have completed their graduation (past 12 months) or Currently pursuing their graduation are eligible for this Client Setting Training programs. Proof of eligibility must be submitted when requested.

### LESSONS

- Introduction to Clinical Trials
- Phase I Clinical Trials
- Phase II Clinical Trials
- Phase III Clinical Trials
- Phase IV Clinical Trials
- ICH GCP Guidelines
- Query Management
- Elements of CRF
- Overview of Protocol
- Foundation of Clinical Data Management
- Data Management Plan
- Data Clarification Form
- Remote Data Entry
- Database Locking

### DELIVERY

This Training program is ONLINE. Each student will be provided access to Learning Material for 30 Days. The Student must spend min 3 hours/day (Mon thru Fri). During this period they will attend scheduled Online classes and will submit the exercise questions by lesson for evaluation using our Online Learning Management System. All Questions and Queries during the Training program will be addressed via email. This is a Long Distance Training program. Project Assignments will be provided for delivery. QPDC Terms and Conditions Apply for participation into this program and QPDC reserves the right for admission and determines the eligibility for participation.

## CERTIFICATION AND POST TRAINING ASSISTANCE

At the end of this Training program student will take a Scenario Based Objective Online Exam to get course completion certificate. Exam fee applies. The Student must secure minimum 75% score in final exam. The Student can purchase reading material book for their future reference. After the course completion, students will be assisted in their resume preparation, narrative writing and mock interviews for applying jobs



## Typical Duties of Clinical Data Management Specialist

- Performs data entry and processing activities for assigned projects by internal or client Data Management
- Writes data management plans
- Designs clinical trial Case Report Forms (CRF) for database systems
- Creates and monitors data flow and perform quality SOP and regulatory compliance control checks
- Adapts quality assurance procedures for trial case report forms and safety / clinical database
- Assists the design of and development of databases for the studies performed
- Prepares the final archival of data and required study documentation for final study release requirements

## Career path

The most common entry level positions in clinical data management field are Data Entry Specialist or Clinical Data Coordinator. Those positions are related with data handling and coordination rather than initiating and designing the trials.

Within career advancement and gaining additional skills and experience, the professional might move step further to higher positions, such as Clinical Data Coordinator I, and Clinical Data Coordinator II.

## Who can Qualify...?

### Education Qualifications:

- ✓ 99% of the employers choose candidates with **clinical data management** degree
- ✓ 99% of the employers choose candidates with **clinical research** degree or experience
- ✓ 85% of the employers choose candidates with **bioinformatics** degree
- ✓ 80% of the employers choose candidates with **biotechnology** degree
- ✓ 85% of the employers choose candidates with **computer science** degree
- ✓ 40% of the employers choose candidates with **public health** degree
- ✓ 40% of the employers choose candidates with **biostatistics** degree

**Do you want to know more? Connect with us!**

## Contact Information

# Qtech-Sol Professional Development Center LLC



### Headquarters / New Jersey

3 Executive Drive  
Suite 320  
Somerset, NJ 08873  
Phone: (732) 770-4100  
Fax: (888) 532-0210

### Regional Office / INDIA

16-11-469/27 ,  
101, Shalivahana Nagar,  
Moosarambagh,  
Beside State Bank of India,  
Hyderabad - 500 036.  
Phone: 01191-40-66256475/76

Website: [www.qtechelearncenter.com](http://www.qtechelearncenter.com)

Email: [qpdc@qtechelearncenter.com](mailto:qpdc@qtechelearncenter.com)